

## Request to appear before the Board of Selectmen

Unless the issue is an emergency, all requests need to be furnished to the Town Administrator no later than noon on the Thursday prior to the Board Meeting.

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Name: Ray Labore, Jude Chauvette and others

Date: September 16, 2013

Phone Number:

Email: \_\_\_\_\_

**ACTION DESIRED:** Please specify what action you desire the Board of Selectmen to take as a result of your presentation. Please be as specific as possible.

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Discussion regarding surplus, fund balances and intention of use of unspent funds.

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**PREVIOUS STEPS TAKEN:** Please indicate any attempts that you have made to resolve this issue prior to asking to appear before the Board of Selectmen. If current procedures require that you place your request elsewhere prior to possible action by the Board of Selectmen, the Town Administrator shall inform you at the time you complete this form.

Purpose is to address this process in order to alleviate any misconceptions about the release 'timelines'.