

Town Administrator's Action Items Report

February 16, 2016

1. **Highway Safety Subcommittee-Foot Traffic Study Committee-**

Committee to seek acceptance of a total of \$22,500 on Feb. 16th Public Hearing
Contractor change: Separation from ED Swett and contracting with Daniels
Bridge Company. (On February 16 agenda)

2. **Town Hall Basement**

Cellar windows being replaced-in progress, followed by the staircase.
Cellar Stairs being finished.

3. **Planning Dept. Reorganization-** Appropriate notifications placed in papers and on
Web Site.- Recommendation for Coordinator for January 4th meeting.

Interview for Planning Consultant completed with interviewers being Peter Flynn
and representatives from the Planning Board.

Full Implementation on February 8th. Working well so far with Shannon, Valerie
and Mark.

4. **Deliberative Session:** All budgets remained the same as presented. Minor
amendment on Article concerning Fire Station designs.

5. **Election Day:** Assignments of Selectman for voting duty.