

DRAFT

Town of New Boston Selectmen's Meeting December 17, 2012

PRESENT: Rodney Towne Selectman
 Dwight Lovejoy Selectman
 Christine Quirk Selectman
 Peter Flynn Town Administrator

Brandy Mitroff, Road Agent Dick Perusse, Transfer Station Manager Gerry Cornett and Ken Lombard were present.

A. CALL TO ORDER: A regular meeting of the Board of Selectmen was called to order by Dwight Lovejoy at 6:00PM beginning with the Pledge of Allegiance.

Consent Agenda-The Selectmen signed the consent agenda. Christine moved to approve the consent agenda. Rodney seconded the motion. All were in favor. 3-0 (The Consent Agenda included a vote to accept a \$778.00 donation from the New Boston Historical Society for the 250th Anniversary Fund)

The Chair called for a moment of silence in memory of the Newtown, CT tragedy.

B. PUBLIC FORUM:

None.

C. APPOINTMENTS:

Item 1: Transfer Station Superintendent Gerry Cornett-Discussion Re: Staff Vacation Carryover; Demolition Container replacement and Year End Facility Status: Transfer Station Manager Gerry Cornett was present to meet with the Selectmen to discuss the above as follows:

- David Jolicoeur is a part time Transfer Station employee who accrues vacation and sick time. He would like to use his vacation time to take a trip to Daytona in the spring but under the policy he has to use it by the end of the year. Gerry asked if the part time vacation policy could be changed to allow part time employees to use some vacation time in the beginning of the year. Full time employees can use vacation time anytime during the year. David usually takes vacation time around Christmas, a time when Gerry needs him at the Transfer Station the most. Peter recommended the Board authorize carryover of David Jolicoeur vacation time he has accumulated until April 1. Peter will work on the part time employee vacation time policy separately. Christine moved to authorize carryover of David Jolicoeur vacation time he has accumulated until April 1. Rodney seconded the motion. All were in favor.

- The campground has recycled 7.2 tons since they began recycling and earned \$470 to be donated to the 250th Anniversary Celebration fund.
- There is a need at the Transfer Station for new demolition containers. There are currently two that are 15 years old and due for repair. Moisture gets behind the joints and they rot under the paint. Gerry spoke with Peter about this and thought one could be used to eliminate invasive plants residents bring to the Transfer Station, one could be sold and the Transfer Station could purchase two new ones. Three quotes were received. Gerry recommends using Buck's Fabricating out of Hadley, PA at \$10,366 for two containers. This was the lowest bid. Gerry would like to purchase two this year if the budget allows. The repair cost is a minimum of \$1,400 each side. The old containers have a scrap value of \$1500-2000 each if sold. The Selectmen are in favor of purchasing two containers from Buck's Fabricating at \$4,683 each with a \$1,500 delivery charge and sell one of the old containers as long as the budget can handle it. The invoice is needed before the end of the year. The USDA and Department of Agriculture have been to the Transfer Station to determine what to do with the invasive plants and they recommend killing them in a demolition trailer dedicated to this purpose. New Boston would be the first in the state to do this.
- End of the year data-The Transfer Station is in good shape. The Transfer Station recycled one million pounds of cardboard since they began logging this information in the computer. The town is at a 45% recycling rate. Employee presence and policing of recyclables has made a difference in resident recycling rates. The Transfer Station was being charged the lower demo #1 rate (\$64/ton) for demo #2 (\$94/ton) but the company is now charging at the higher rate. The Transfer Station processed 900 tons of trash this year. All volume numbers are up this year. A lot of residents are beginning to use the Transfer Station who were using private haulers. Gerry spoke to a private hauler who said they are serving 150 New Boston homes that are recycling at a 45% rate as well and their material is brought to Fort Devens. Demolition is back up from the decreased amount it has been for the past five years.
- Mechanical issues with the pick up truck are now being repaired after the motor recently blew. The truck had 85,000 miles on it and had recently had an oil change. The motor will be pulled tomorrow and replaced by Quirk Chevrolet for \$2,000 with a 150,000-mile guaranty. The truck is a one-ton in good shape and would cost \$40,000 to replace. The repair will be covered by the repair budget with additional maintenance to be done at the same time costing \$3,500 total. It is expected to be complete Wednesday. The rest of the Transfer Station equipment is in good shape and ready for winter. The salt shed is built.
- The New Boston School Recycling Program was published in a municipal recycling handbook.

D. OLD BUSINESS:

Item 2: Approval of the minutes of December 3, 2012: Selectmen reviewed the public and non-public minutes. Christine moved that they be accepted as presented. Rodney seconded the motion. All were in favor. 3-0

E. NEW BUSINESS:

Item 3: First Reading –Introduction of policy to ban basketball hoops in Town Right of Way from November 1 to April 1 and to include added language in the Town’s Winter Parking and Snow Removal Ordinance: Road Agent Dick Perusse introduced this topic at the last meeting and this ban will be added to the Winter Parking and Snow Removal Ordinance. Rodney moved this policy to a second reading. Christine seconded the motion. All were in favor. Police Chief Brace will be asked to review this policy.

Item 4: Report of Important Town Meeting Preparation Dates: (Mandatory Meetings)-Town Report Cover-Peter Flynn: The Selectmen reviewed the public notice to be posted and published in the New Boston Bulletin. A sample of the Town Report cover was reviewed and approved.

Item 5: Request for authority to expend anticipated funds not previously budgeted for 2012 but qualify through existing line items: \$100,000-\$125,000 was unexpended from the 2012 budget. The Selectmen and Finance Committee have been discussing the 2013 budget at recent meetings. The Finance Committee asked if any money was available from the 2012 budget for some items requested in the 2013 budget. These items would then be removed from the 2013 budget. These items are listed in Peter Flynn’s memorandum to the Selectmen dated December 17, 2012. Peter and the Road Agent will meet to discuss any further Highway Department items that could qualify. If the money is not spent it will go to the town surplus account. Rodney moved to move forward with the Town Administrator’s list as presented in his memorandum dated December 17, 2012. Christine seconded the motion. All were in favor. 3-0.

The Board then authorized, by consensus, Town Administrator Peter Flynn to identify and expend other items he may find it appropriate to purchase from the 2012 budget especially if they can be removed from the 2013 budget.

F. OTHER BUSINESS:

Item 6: Town Administrator’s Report:

1. The municipal budget review was finalized on December 6th. by the Finance Committee. Department Managers and all committees involved presented their respective budgets very well and were knowledgeable and professional in the presentations. The School budget was reviewed Thursday with a good presentation.
2. It has been determined that the police revolving fund can be used for cruiser lease payments.
3. Awaiting counsel response regarding Bailey Pond Road status.
4. A legal statement was received today regarding the potential land purchase of the Thibeault property. The Northpoint Engineering proposal was sent to Town Attorney Bill Drescher to see if it needed to be added to the Purchase and Sale Agreement but he said it is ok as written to proceed. Thibeault will be asked to respond by December 28.
5. A public hearing is scheduled January 7 to accept Daylily Lane.
6. A public hearing for the potential land purchase bond is scheduled for January 14.
7. The issue at Bittersweet Lane was resolved and it was plowed today with no issues.
8. Selectmen’s Secretary Laura Bernard and Selectman Dwight Lovejoy have completed perambulation with Frankestown.
9. Basketball ‘hoops’ in the Right of Way policy: resolved tonight.

10. Year to date expenditures and revenues are available for review. Revenues will come in as expected.

Item 7: Selectmen's Reports:

- 250th Celebration: The first event will be held New Year's Eve with a bonfire downtown.
- Thibeault land purchase: Ken Lombard prepared a letter to be published in the January New Boston Bulletin. It has been reviewed and revised. Dwight noted he would support the project and work hard for it. He thought the method was rushed and hopes for a new method. Rodney noted it is important and his right to express this concern. It is a long-term project and he thanked Dwight for reminding everyone of that. Ken noted any use of the land will be driven by need not want.

Public Forum:

None.

Item 8: Request for Non-Public session per RSA 91-A:3, II(a) and (c): Rodney made a motion to go into Non-Public session per RSA 91-A:3II(a) and (c) at 7:02 PM. Christine seconded the motion. The Board took a roll call vote: Rodney-yes, Christine, yes and Dwight-yes. The Board then entered non-public session.

Move to exit Non-Public Session: Rodney Towne made a motion to exit Non-Public Session at 7:14 PM. seconded by Dwight. All were in favor. 3-0

ADJOURNMENT: Dwight made a motion to adjourn the meeting at 7:15 PM. Christine seconded the motion. All were in favor. 3-0

Prepared by Maralyn Segien