



MEMORANDUM

From the office of Town Administrator Peter R. Flynn

Date: June 29th, 2015

From: Peter Flynn

To: Board of Selectmen

Subject: Revision of Selectmen's Meeting Date

This request is to cancel the meeting scheduled for August 3rd.

Every year we have either cancelled this date or added another meeting in July or August which never seemed necessary due to the light agenda workload in the summertime.

I will be on vacation out of town during the scheduled meeting on Aug. 3 and that is the main reason for my request.

A motion should be taken to cancel the August 3rd meeting.