

Approved 4/8/96

Town of New Boston

Selectmen's Meeting Minutes

April 1, 1996

A regular meeting of the Board of Selectmen was called to order at 7:15 p.m. by Chairman Goodin.

PRESENT: Michael S. Pimenta, Selectman
Darlene M. Goodin, Selectman
Gordon A. Carlstrom, Selectman
Todd I. Selig, Town Administrator

Selectman Carlstrom made a motion to accept the regular and non-public Selectmen's Meeting minutes from March 25, 1996. Selectman Pimenta seconded the motion. The motion passed unanimously.

At 8:00 p.m., Road Committee members Richard Moody, George St. John, Harold Strong, Rick Riendeau, and Lee Murray came before the Board of Selectmen to discuss reappointments to the Committee for 1996. The Road Committee recommended to the Selectmen that Richard Moody of 15 Baker Lane be reappointed to the New Boston Road Committee for a three year term ending in 1999. Selectman Pimenta made a motion to appoint Richard Moody to the New Boston Road Committee for a three year term ending in 1999. Selectman Carlstrom seconded the motion. The motion passed unanimously.

The Board also appointed Harold Strong and Richard Moody of the Road Committee to serve as the Town's representatives to the Clark Hill Road Study Committee as per 1996 Warrant Article #19. The Board asked Town Administrator Selig to notify the petitioners of both 1996 Warrant Articles #17 and #19 of the fact that a study committee was being organized by the Selectmen, and to schedule a meeting date with representatives from each of the aforementioned groups in the next week to two weeks with the Board of Selectmen.

Kathleen W. Byam of 26 South Hill Road came before the Board of Selectmen at 8:30 p.m. to express her interest in serving as Town Treasurer until 1997 Town Meeting.

Brent Armstrong of 135 McCollum Road came before the Board of Selectmen at 8:45 p.m. to express his interest in serving as Town Treasurer until 1997 Town Meeting.

Selectman Pimenta made a motion to appoint Kathleen W. Byam as Town Treasurer to fill the current vacancy until the 1997 Annual Town Meeting. Selectman Carlstrom seconded the motion. The vote was: Chairman Goodin - yes, Selectman Carlstrom - yes, Selectman Pimenta - yes. The motion carried unanimously.

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The Selectmen reviewed a listing of possible goals and objectives for the Town which Chairman Goodin presented for the Board's review. The Board narrowed the listing down to those items which were most applicable to the Town of New Boston. Selectman Carlstrom made a motion to review the reduced listing of goals and objectives at the April 8, 1996, meeting of the Board of Selectmen. Chairman Goodin seconded the motion. The motion passed unanimously.

The Selectmen discussed the scheduled department head meeting for Thursday, April 4, 1996, at 7:00 p.m. in the Town Hall Conference Room. Selectman Carlstrom made a motion to begin the meeting precisely at 7:00 p.m. and to end the meeting no later than 9:00 p.m. Selectman Pimenta seconded the motion. The motion passed unanimously. The Board also decided that the main agenda items would be as follows: goal setting, a discussion on open communication, and an airing of department head issues. Each department head would be expected to express his/her opinions individually. Members of the general public would be able to attend, but would not be allowed to speak at the meeting. Personality conflicts would not be permitted to surface at the meeting. It was decided that Chairman Goodin would run the meeting.

The Board did not have an opportunity to review the Town Administrator's job description.

Chairman Goodin gave the Board a report on the March 26, 1996, Planning Board Meeting.

The Board of Selectmen reviewed a letter of understanding between the Planning Board and the Juniper Hill Subdivision in regard to a Declaration of Revocation which the Planning Board has recently issued.

The Board of Selectmen scheduled a photograph session at 2:45 p.m. at the New Boston Police Station with Elizabeth Crooker of the Goffstown News, Police Chief James McLaughlin, John Walker, and John Ryan. John Walker recently donated a sign to the New Boston Police Department sign and John Ryan installed the sign free of charge. The photograph will be included in next week's Goffstown News. Chairman Goodin stated that she would be able to attend this meeting representing the Board of Selectmen.

The Board discussed the fact that Mr. Lloyd Hill of 206 Second N.H. Turnpike had filed a small claims court complaint against the Town for \$300.00. Mr. Hill alleges that the Town did not follow proper procedure in that it did not require a written notice of complaint as per RSA 466:31 before ordering that Mr. Hill's dog be abated. Town Administrator Selig informed the Board that he believed that the section of law to which Mr. Hill was referring in his claim against the Town had been repealed in 1994. Mr. Selig will update the Board of Selectmen next week as to the status of the law.

The Selectmen discussed many concerns which had been raised by the Town's auditors, Plodzik & Sanderson Professional Association, in regard to the Trustees of the Trust Funds and the fact that



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they have not been keeping adequate records of the various accounts which they manage. The Board asked Town Administrator Selig to schedule an appointment with the Trustees of the Trust Funds at the earliest possible time to discuss these issues. Most importantly, the Trustees must file properly completed MS-9 and MS-10 forms annually with the N.H. Department of Justice and the N.H. Department of Revenue Administration.

The Board of Selectmen reviewed the new fee schedule at the Transfer Station.

The Board plans to schedule gravel pit walks on April 8, 1996.

The Selectmen reviewed a letter from the New Boston Fire Wards dated March 11, 1996, in regard to the New Boston Building Inspector and concerns the Fire Wards have over the issuance of building permits prior to their review for possible Fire Code violations. The Board asked Mr. Selig to discuss this matter with Building Inspector Sarette over the course of the next week.

Town Administrator Selig informed the Board that he had sent a certified letter to each of the former owners of the three remaining tax deeded parcels the Town holds: (Beers, Laurel Lane, 015-008, Land & Building; Sestito, Chestnut Hill Road, 015-028, Land Only; Scott, Meadow Road, 014-092, Land Only) as per their request asking them to contact the Selectmen's Office in the next few weeks to discuss making arrangements to pay off the outstanding taxes on the properties. Mr. Selig will keep the Board up to date on this process.

The Board discussed some of the suggestions which have been made by Warren Houghton concerning structural repairs which could be undertaken on the New Boston Town Hall. Areas of concern at the Town Hall include: separation of the roof and ceiling behind the Grange Hall, replacement of a support rod in the boiler room, and the addition of concrete foot supports in the rear of the basement. Town Administrator Selig informed the Board that he had contacted Ray Barss of 332 Joe English Road who had agreed to look over these areas of concern in the next week.

Town Administrator Selig asked the Board if it would be acceptable to begin parking the Recreation Van in the Town Hall parking lot. Selectman Carlstrom made a motion to allow the Recreation Department Van to be regularly parked in the Town Hall parking lot for the summer months. Selectman Pimenta seconded the motion. The vote was: Chairman Goodin - yes, Selectman Carlstrom - yes, Selectman Pimenta - yes. The motion passed unanimously.

The New Boston Solid Waste Committee has planned a tour of the Wheelabrator Incinerator in Penacook, NH, for Wednesday, April 10, 1996, at 9:30 a.m. The Selectmen are invited to attend and participate in this tour.

The Board reviewed payroll and accounts payable checks.



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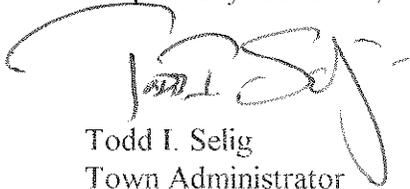
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Chairman Goodin signed pistol permits.

The Board reviewed and/or signed other miscellaneous correspondence and materials.

The meeting was adjourned at approximately 10:57 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Todd I. Selig". The signature is stylized with a large, sweeping initial "T" and "S".

Todd I. Selig
Town Administrator