

APPROVED 4/3/95

TOWN OF NEW BOSTON
SELECTMEN'S MEETING MINUTES

March 27, 1995

A regular meeting of the Board of Selectmen was called to order at 7:00 p.m. by Chairman Pimenta.

PRESENT: Michael S. Pimenta, Chairman
Darlene M. Goodin, Selectman
Gordon A. Carlstrom, Selectman
Todd I. Selig, Town Administrator

Selectman Goodin made a motion to accept the minutes of the March 20, 1995, Selectmen's Meeting. Selectman Carlstrom seconded the motion. The motion passed unanimously.

Police Chief Jim McLaughlin came before the Board of Selectmen to discuss police department issues.

Selectman Goodin made the motion that the Board adjourn into non-public session pursuant to RSA 91-A:3IIIa for the purpose of discussing personnel issues. Chairman Pimenta seconded the motion. The roll call was: Chairman Pimenta-yes; Selectman Goodin-yes. Town Administrator Selig was present to take the minutes.

Police Department personnel issues were discussed.

Selectman Goodin made a motion to adjourn out of non-public session. Chairman Pimenta seconded the motion. The motion passed unanimously.

Steve Ruddock (Conservation Commission), Bob Todd (Forestry Committee), Lou Rumore (Friends of Rec.), David Hulick (Recreation Commission), Lee Brown and Sandy Gallup came before the Board to discuss building a new ball field in New Boston. This group will form a committee to study potential locations for a new ball field.

Road Agent Lee Murray came before the Board to discuss Cochran Hill Road. Mr. Murray recommends bringing the road up to at least hot top if the Board decides to reclassify it from Class VI to Class V. Mr. Murray is concerned that if the road is only brought up to dirt, he will not be able to keep up with the maintenance requests on the road by residents at the Friendly Beaver Campground.

Mr. Michael Richards came before the Board to discuss Hazardous

Selectmen

3/27/95

waste day. Mr. Richards indicated that the Selectmen would have to sign the necessary contracts with Laidlaw when they arrive in the next two weeks. Mr. Richards also discussed the fact that the Board will have to determine how to separate New Boston trash from Francestown trash so that both communities are billed equitably for their respective refuse.

Mr. George Humphrey came before the Selectmen to discuss the new Business Data Solutions computer system the Town intends to purchase. Discussion centered around the advantages and disadvantages of the UNIX operating environment. Mr. Humphrey recommends purchasing all equipment from his company if the Town decides to utilize UNIX. If the Town selects a DOS operating system, a registered Novell dealer will have to perform the hardware installation.

The Board signed the required State of N.H. "MS-2" budgetary form.

The Board discussed the advantages and disadvantages of various sick day and health insurance incentive policies for Town employees. Town Administrator Selig was instructed to call other New Hampshire municipalities to determine how they deal with these issues.

The Board of Selectmen adopted the following vacation policy for all Town of New Boston employees except Town Administrator Todd Selig and Police Chief Jim McLaughlin who have previously negotiated vacation schedules with the Board:

VACATIONS

Full time employees having completed twelve (12) months consecutive service with the Town of New Boston will be eligible for five (5) days paid vacation. Full time employees having completed two (2) consecutive years of service will receive ten (10) days of paid vacation. Full time employees having completed five (5) years consecutive service with the Town will receive fifteen (15) days paid vacation. Full time employees having completed fifteen (15) years consecutive service with the Town will receive twenty (20) days paid vacation. Full time employees who have worked as a part-time employee of the Town before becoming full time personnel will be allocated paid vacation days as per the schedule above for the time they have served as full time personnel. Paid vacation days for years worked prior to becoming a full time employee will be allocated at the discretion of the Board of Selectmen. Vacation time can not be carried forward except:

Selectmen

3/27/95

A. If employee is precluded from taking vacation because of any action of Town:

1. Employee may, at his option, carry such scheduled but unused vacation over to the next year.

2. Be paid for the same.

The Board determined that Recreation Director Sandy Gallup would be credited two years of full time service according to the above vacation policy due to her many years of dedicated part-time service to the Town. Normally a new full time employee would not be eligible for vacation days until after completing twelve months of consecutive service with the Town. This means that Mrs. Gallup will be allocated ten days of paid vacation for fiscal year 1995. Upon completion of her third year as a full time employee of New Boston, Mrs. Gallup will receive fifteen days of paid vacation per year.

The Board of Selectmen discussed appropriate liability insurance for wrecker operators who desire to be listed on the Town towing list. The Board decided that a wrecker operator must carry at least \$750,000.00 of bodily injury and property liability insurance and at least \$30,000.00 in Garage Keepers insurance to be included on the Town towing list.

Town Administrator Selig discussed various letterhead ideas proposed by Ray Wheeler with the Board. The Board decided that each department would be permitted to utilize its own letterhead design. The Selectmen instructed Town Administrator Selig to divert all Planning Board and Recreation Department mail to Post Office Box 250 which is owned by the Town. The Board felt it was inappropriate for Town mail to be sent to privately owned P.O. boxes.

The Board of Selectmen decided it would sponsor part of the May issue of the Better Times for Hazardous Materials Month.

The Board decided to discontinue its flood insurance coverage on the Playground Association R.R. Depot. Since the Police Department now occupies its own facility, the Playground Association will have to carry its own insurance on this facility in the future.

The Board decided it would not promote AFLAC insurance among its employees.

The Board signed Payroll and Accounts Payable checks.

Selectmen

3/27/95

Chairman Pimenta signed pistol permits.

The Board looked over abatement requests which have been reviewed by the State of New Hampshire assessor assigned to New Boston.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Todd I. Selig".

Todd I. Selig
Town Administrator