CIP KICKOFF MEETING
WEDNESDAY, OCTOBER 5, 2016 6:00 P.M.
TOWN HALL CONFERENCE ROOM

AGENDA

1. Introduction of any new members of the committee. Committee make-up is: Matthew Beaulieu, Frederick Hayes, Jr., Jon Strong, Citizen-at-Large Members; Christine Quirk from Selectmen; Brandy Mitroff & Ken Lombard from Finance and David Litwinovich, Planning Board.
2. Distribution of information: (previously distributed)
    a. General Housekeeping items; CIP Policy & Procedures Handbook – Will have this available at meeting for review.
    b. Copy of last year's Schedule & Budget (Table II)
    c. This year's Schedule & Budget (Table II) with updated CRF's
    d. Copy of last year's Equipment Replacement Table (Table III)
    e. Departmental forms and/or other information received from Transfer, Selectmen and Highway (previously distributed)
3. Discuss future calendar of meetings - to be on Wednesdays:
    a. October 12th - meet with Department Heads; School and Fire
    b. October 19th - put plan together;
    c. End October - CIP plan to Planning Board; November 8, 2016?
    d. ?? - Check to confirm date - CIP Plan to Finance Committee.
4. Any questions, comments, discussion.
5. **7:30 p.m. +/- adjourn.**

SS/
09/23/16