



## TOWN of NEW BOSTON

### Invitation for Bids

### Tree Cutting/Clearing and Temporary and Permanent Access Construction at New Boston Pedestrian Bridge

Sealed bids for the upgrade of the tree cutting, clearing and temporary and permanent access construction at the New Boston pedestrian bridge are being solicited will be received at the New Boston Town Hall located at 7 Meetinghouse Hill Road, New Boston New Hampshire The deadline for receipt of said bids or proposals will be 2:00 p.m. on April 11, 2016 at the Selectmen's office. At that time, the bids will be opened and read aloud. A detailed package with the information on the project, the conditions thereof, and bid forms, is available at the New Boston Town Hall during normal office hours, M-F 9-4:00PM and online at [www.newbostonnh.gov](http://www.newbostonnh.gov)

Your bid Envelope must be marked with 'Tree Clearing and Access Construction at New Boston Pedestrian Bridge' and the due date and time. If you send your bid by mail you should put it into a separate sealed envelope, marked as required. Place this sealed envelope inside the mailing envelope to safeguard against it being opened in error.

The work includes providing clearing of trees and brush and construction work regarding the access road and bridge bulkheads and earthen ramps as specified on attached map and other specifics as provided in the scope of work.

**A 'walk through'** of the area whereby bidders may inspect the site and specific trees to be cut will be scheduled at a date to be determined (around April 1<sup>st</sup>). If you have any questions about our requirements or the process, please contact Peter Flynn, Town Administrator at 603.487-2500 Ext. 121. Any changes or addendums will be posted on the Town of New Boston web site. It is the responsibility of the proposer to check and verify any such changes in order to account for them in their bid.

The successful bidder will be required to execute the Contract Agreement within 5 days following the notification of the acceptance of the winning bid.

The town reserves the right to reject any and all bids, and waive any minor or non-material informality, if deemed to be in its best interests.

*Peter Flynn, Town Administrator*

|             |   |
|-------------|---|
| Posted:     | Town Bulletin Board, Post Office, Website |
| Advertised: | Messenger                                 |
| Mailed:     | Vendors                                   |

## Scope of Work or Specifications and Conditions

### 1.) Specifications

(See Exhibit A)

### 2.) Time for Performance

We expect to award a contract on or about April 18, 2016 at the regular Selectmen's meeting. We expect to be able to fully execute a contract with you on or about April 19<sup>th</sup> or thereabouts. You must specify the number of calendar days, from the date we execute a contract that you expect it to take for completion.

### 4.) Term of Contract

All work must be completed no later than June 17, 2016.

### 5.) General Conditions

- A.) If you are in default of this contract you will be given ten (10) days' notice to rectify the default. If the default is not corrected within 10 days after receipt of written notification, owner retains right to terminate the contract.
- B.) The term "days" shall mean calendar days.
- C.) Upon the execution of the contract you must produce a certificate of insurance, naming the town, its officers, employees and assigns, as Certificate Holder and Additionally Named Insured, for the following types and levels of coverage:
- |                        |                        |
|------------------------|------------------------|
| - Workers Compensation | Statutory              |
| - General liability    | \$1 Million/\$2Million |
- You may act as the General Contractor and use a sub-contractor(s) with our approval. If you do use an approved sub-contractor for any portion of the work you must obtain from them, and provide to us a similar insurance certificate in the same amounts.
- D.) The proposed pricing shall include all labor, insurance, material.
- E.) Final payment less deposit will be made within twenty (14) days of the submission of an approved bill showing conformance with all work requirements.
- F.) You must provide an explanation of how many years you have been in business and under what other names you may have done business. You will include a list of at least three references for similar jobs you have successfully completed in the last four years showing the contact name, telephone number, and year of the project and the value of the project. This will be submitted with your bid.

## 6.) Questions and Supplements

Any questions may be directed to Town Administrator Peter Flynn at [p.flynn@newbostonnh.gov](mailto:p.flynn@newbostonnh.gov) or telephone 603-487-2500 Ext. 121.

Proposals will be accepted until 2:00 p.m. on Monday, April 11, 2016 at the New Boston Town Hall. At this time all proposals will be opened and publicly read aloud.

## 7.) Town Reservation of Rights

The Town of New Boston reserves the right to reject any and all proposals, and waive any minor or non-material informality if deemed to be in its best interests.

Town of New Boston, NH  
Tree Cutting/ Clearing and Temporary and Permanent Access Construction at the  
New Boston Pedestrian Bridge  
**Proposal Form**

(Please Print or Type)

Name of Bidder \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_

Contact Person \_\_\_\_\_

Telephone \_\_\_\_\_ E-Mail \_\_\_\_\_

Mr. Peter R. Flynn  
Town Administrator - P. O. Box 250  
2 Meetinghouse Hill Road  
New Boston, NH 03070

Dear Mr. Flynn,

Having examined the documents provided with the subject invitation for the proposal the undersigned proposes to furnish all services and materials as requested in accordance with the subject documents.

I acknowledge Addendum 'A' for detailed scope.

If I am notified that my proposal is accepted, I will sign the attached contract within five (5) days.

Time for Completion: I will complete the contract no later than June 17, 2016.

I have attached a list of three references for similar work and their contact information.

I understand that the Town of New Boston reserves the right to reject any and all proposals, and waive any minor or non-material informality if deemed to be in its best interests.

I certify, under the penalties of perjury, that (1) I have had an opportunity to view the full invitation package and am aware it was my responsibility to perform my own my own due diligence appropriate to submitting this proposal, (2) I am fully authorized to submit this proposal and (3) I have not engaged in negotiations, or collusion with any person to determine what my bid will be.

Signature of Bidder \_\_\_\_\_

Title of Bidder \_\_\_\_\_

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 2016.

# **Exhibit A: Scope of Work**

## **TOWN OF NEW BOSTON FOOT TRAFFIC SAFETY COMMITTEE**

### **REQUEST FOR PROPOSAL**

#### **SOUTH BRANCH BRIDGE WEST END**

#### **SCOPE AND SCHEDULE FOR TEMPORARY AND PERMANENT**

#### **ACCESS CONSTRUCTION**

Introduction: This RFP incorporates extensive information from “Design Plan to Support Permit Application for South Branch Piscataquog River ...” (Plan) by Todd Land Use Consultants dated 1/6/2016. Five Sheets.

Excavation and construction of foundation and ramp and installation of Bridge will be handled by Daniels Construction Company.

1. Remove loam from roadway across proposed Firehouse field and stockpile it in an inconspicuous location. Prepare sub-base and grade roadway through stone wall at location per Plan 2. Place compact bank-run gravel over the roadway. Stockpile moved stones for use around bridge foundations, in canal or to restore wall.
2. Install silt fence and mulch berms according to schematic and in the specified locations illustrated in Plan sheet 4.
3. Clear access area (Plan 4) of vegetation and remove all marked trees. Grub, stump and excavate entire corridor, prepare road sub-base. Cut wood may be chipped for later use along road and on trails.

4. Install permanent canal crossing #2 with underdrain according to schematic in Plan 4. Remove overburden in wetland zone/roadway. Stockpile for later use

5. Place compact bank-run gravel fill and a 6" lift of dense graded crushed stone within the access corridor, including wetlands, to design grades (8% maximum) and at a minimum travel width of 16'. Upon completion, proof load the roadway by driving a fully loaded 10-wheeled dump truck along both edges of the roadway to make sure there is no settlement.

6. Construct a staging area at the northeast corner of the western trail segment in the same manner as the roadway (clear, grub, place gravel fill and a 6-inch lift of dense graded crushed stone). The staging area shall measure approximately 30 feet (north-south) by 50 feet (east-west). Prior to construction, stakes will be set delineating the staging area.

7. Upon completion of all construction work and installation of the bridge structure, excavate and remove all excess fill material from within the staging area (Plan 4 Wetland Areas 2 & 3) and all excess material beyond the limits of the proposed permanent access land & turn-around.

8. Reduce the permanent traveled way to design width of 8', install wetland crossings #2 and #3 according to the design notes and schematic on Plan 4.

Proposed work should be avoided during major precipitation events.