

**Town of New Boston  
Selectmen's Meeting  
July 18, 2011**

<b><u>PRESENT:</u></b>	Rodney Towne	Selectman
	Dwight Lovejoy	Selectman
	Christine Quirk	Selectman

Brandy Mitroff, Dick Perruse, and one candidate for the Town Administrator position were present.

**A. CALL TO ORDER:** A regular meeting of the Board of Selectmen was called to order by Rodney Towne at 6:00PM beginning with the Pledge of Allegiance.

**B. PUBLIC COMMENT:**

None.

**C. APPOINTMENTS:**

<b>1. 6:00 PM</b>	<b>Dick Perusse</b>	<b>Highway Department</b>
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Road Agent Dick Perusse was present to meet with the Selectmen to discuss projects the Highway Department is working on.

- Holden Engineering is working on quotes for the Doherty Lane and Gregg Mill bridges. Dick met with Bill Rosignol from Holden Engineering to sound Gregg Mill Bridge last week and the area was surveyed last week.
- Dick is awaiting the final culvert design from Mitchie Corp for the box culvert to be installed on Old Coach Road.
- Dick will call Outdoorworld for a status of their payment for the woodchips they picked up from the Highway Department.
- The town has purchased calcium chloride in bulk in the past in 10-ton bags. This year the town is purchasing 50-pound bags from AH Harris and mixing it on the truck. This decreases the price of calcium chloride from \$1.06 per gallon to .18 per gallon. The Highway Department is using 4 bags to 300 gallons. This also enables the Highway Department to coat entire roads as opposed to just in front of homes. Drip tanks may need to be purchased for a couple Highway Department vehicles for this application in the future.
- Dick noted there is no line item for Gasboy related charges. It is usually included under building maintenance. Brandy Mitroff from the Finance Committee said this could be due to ease of management v. creating a separate line item resulting in more bookkeeping or these charges could be included in the Selectmen's budget in the future. It could also be included in the budget line for the roof over the gas tank.
- The complaint form process was reviewed and some complaints were submitted for Selectmen review.

- The salt shed repair will be done in the fall.
- Jean Leduc on Whipplewill Road has noted vehicles speeding on his road and asked if the town could post “children playing” signs at both ends of the road. There is no posted speed limit on the road. The Selectmen will consider this request and ask the Police Department to monitor the area.

**D. APPROVAL OF MINUTES:**

1. **Minutes of June 20, 2011** - The Selectmen reviewed the minutes. Corrections were noted. Dwight moved that they be accepted as amended. Christine seconded the motion. All were in favor.
2. **Non-Public Minutes of June 20, 2011** - The Selectmen reviewed both sets of the non-public minutes. Dwight moved that they be accepted as presented. Christine seconded the motion. All were in favor.
3. **Non-Public Minutes of July 6, 2011** - The minutes were unavailable for review at tonight’s meeting.

**E. OLD BUSINESS:**

1. The Selectmen reviewed and approved a letter to Dottie Filmore in response to her concerns with the Town Clerk and the registration fee.

**F. NEW BUSINESS:**

1. **Mid Year Financial Review**-Deferred to the next meeting.
2. **Alarm Ordinance (Fire and Police)**-The Police Department is ready to present to the Selectmen but the Fire Department is not so this will be presented at another meeting.
3. **Jim Cavan – Transfer Station Advisory Committee Appointment**-The Transfer Station Advisory Committee has nominated Jim Cavan to serve on their committee as a regular member. He has served on this committee before. Dwight moved to accept Jim Cavan’s application and appoint him to a position on the Transfer Station Advisory Committee for a term of three years as a regular member. Christine seconded the motion. All were in favor.
4. **Dog Licenses**-The Town Clerk sent a memo to the Selectmen regarding how to handle the 200 outstanding dog licenses this year. Options are to send out registered letters including warrants or send reminder postcards to try to get more registrations paid before sending out registered letters. Normally the Police Department delivers the warrants. The Selectmen decided to send reminder postcards at this time.

**G. OTHER:**

1. Postings for the Town Administrator search closed Friday. Fifty applications are being reviewed by a review panel consisting of the Department Managers, Selectmen, one citizen, one professional (Todd Selig), and one town employee (Cathy Strausbaugh). They will narrow the group to five candidates for interviews at a meeting Thursday and call the candidates to arrange interviews for the second week of August. The interview panel will consist of one Selectmen, one Department Manager, Jim, Cathy and Todd.

The other Selectmen could be present in the background at the interviews. The interview panel will select two to three candidates for the final interviews with the Selectmen. A full background check will be done on the final applicant, which could take up to thirty days.

**H. PUBLIC COMMENT:**

None.

**I. Move to enter Non-Public Session:** Dwight made a motion to go into Non-Public session per RSA 91-A:3II(c) at 7:00 PM. Christine seconded the motion. All were in favor.

**J. Move to exit Non-Public Session:** Rodney made a motion to exit Non-Public Session at 7:15PM. Christine seconded the motion. All were in favor.

**K. ADJOURNMENT:** Dwight made a motion to adjourn the meeting at 7:15 PM. Christine seconded the motion. All were in favor.

*Prepared by Maralyn Segien*