Appendix E: Update and Review Checklist

Yearly Updates	Date:	Reviser:
Town Officials		
Office Changes		
Title Changes		
3 Year Updates		
Updates to Master Plan/ Water Resources Management Plan		
Changes to the town Master Plan that have been made since the most recent adoption of the SWPP should be included into the SWPP update.		
Review MP/WRMP		
Reference changes		
Update MP/WRMP Recommendations		
Note where Recommendations have been fulfilled		
Add to Recommendations		
Updates to GRCD		
Update (if applicable) which aquifers the District applies to		
Update District modifications		
Note where Recommendations have been fulfilled.		
Update/Add to Recommendations		
Site Plan Regulations		
Reference changes		
Update Site Plan Recommendations		
Note where Recommendations have been fulfilled		
Add to Recommendations		
Subdivision Regulations		
Update Recommended Actions		
Note fulfilled Recommendations		
Refine/Reconstruct Action Steps		
Update Section 6		
Update wells on NH DES list		
Include photos of new wells		
Update Town Chosen Well list		
Remove or add new wells		
Update photos		
Work with SNHPC to update all Maps		
Update PCS Sites through windshield surveys		
Update threat level according to NH DES PCS Site Standards		