

DATE: July 20, 2005
 TIME: 7:00
 ADJOURNED: 8:30

PLACE: NB Community Church
 NAME OF RECORDER: Bill Morrissey
 NEXT MEETING DATE, TIME AND LOCATION: August 25th, Thursday, 7-9pm Community Church

LIVABLE, WALKABLE COMMUNITIES MEETING MINUTES

COMMITTEE/GROUP NAME: New Boston LWC Steering Committee

MEMBERS PRESENT: Lee Ann Allen, Cyndie Katz, Roch Larochelle, Ken Lombard, Lyn Lombard, Sarah Gagnon, Betsy Dodge, Pat Jennings, Katie Kachavos, Bill Morrissey, John Palmer, Randy Parker, Christine Quirk, and Sandi Van Scoyoc.

TOPICS	DISCUSSION	ACTION	KEY PERSON
Welcome and Introductions	Sandi began with a request that we each introduce ourselves at the opening of every meeting.		
Choosing Officers	A vote of confidence was given to Sandi Van Scoyoc to be the Committee Chairperson. Volunteers were sought to fill remaining positions. <u>Steering Committee Officers:</u> Sandi Van Scoyoc, Chair; Bill Morrissey, Secretary.	Generate Commitment lists and organizational charts.	Bill
Choosing Subcommittee Membership	<u>Marketing & Promotions:</u> Cyndie Katz, Lee Ann Allen, Gail Parker, Lyn Lombard. <u>Workshop & Meeting Coordination:</u> Sarah Gagnon, Pat Jennings, Katie Kachavos.	Recruit a Treasurer and Members of the Fundraising Committee	Sandi
GIS Maps	<u>GIS Mapping Research:</u> Randy Parker, Bill Morrissey, Roch Larochelle. (Contact Kim Burkhamer for assistance.)		
Baseline Assessment	<u>Baseline Data/Community Assessment</u> responsibilities were given to: Cyndie Katz, Overall Questions; Pat Jennings and Betsy Dodge, Destinations/Linkages; Lyn Lombard, Environmental Issues and Health; Ken Lombard, Open Space; John Palmer and Katie Kachavos, Safety and Vibrant Economy; Lee Ann Allen, Social Connections.	Recruit members to address remaining sections: Aesthetics, Historic Preservation, Housing, Village Center or Downtown. Complete by mid September.	Sandi to recruit and all members to complete assessment

TOPICS	DISCUSSION	ACTION	KEY PERSON
Vision Statement	Members suggested phrasing for a vision statement.	Write draft vision statement	Sandi and Bill
Action Plan Committee	Members felt it was too early to recruit for this Committee. Recruitment postponed until Oct. 20 th meeting or after.		
Old Business	<p>On behalf of the Foot Traffic and Road Safety Committee, Randy Parker reported on the progress made to move the crosswalk between the library and parking in front of Dodge's Store. Moving the crosswalk is possible if the town can change the curb to allow handicapped accessibility.</p> <p>October 20th gym reservation form has been submitted.</p>	Speak with Selectman on curb cut	Randy
New Business	Sandi explained that because the Foot Traffic and Road Safety Committee (FTRSC) continues to submit proposals and because it is a committee that was born out of New Boston Speaks, a town approved planning process, it must remain intact. The LWC initiative is a project of the FTRSC. There will be other projects that come under the committee. One example is the Transportation Enhancement Proposal being submitted by the FTRSC for a footbridge across the river from the Mill Pond Conservation area to the New Boston Tavern. Sandi explained that the FTRSC was encouraged to apply and although the NB community has not yet set priorities for a more LWC, the FTRSC felt this was an opportunity that was too good to pass up.		
Topics Next Meeting	<p>Review Action Plan Committee roles and responsibilities.</p> <p>Review Baseline Data/Community Assessment progress</p> <p>Find sponsors to help pay for cost of promotions and expenses</p> <p>Check in on progress of each committee</p>		