

Draft

**Town of New Boston
Road Committee Meeting
March 1, 2023**

<u>PRESENT:</u>	Mark Debowski	Road Committee Chairman
	George St. John	Road Committee
	Mark Suennen	Road Committee
	Jennifer Allocca	Finance Director
	Benji Knapp	Road Agent
	David Litwinovich	Select Board member

Guests In Attendance: Town Administrator Paul Branscombe

Item 1: CALL TO ORDER: A regular meeting of the Road Committee was called to order by Mark Debowski at 5:30 PM with the Pledge of Allegiance.

Item 2: APPROVAL OF MEETING MINUTES: The Committee reviewed the minutes of January 18, 2023. Mark Suennen moved to approve the minutes of January 18, 2023, as presented. Mark Debowski seconded the motion. All were in favor.

Item 3: OLD BUSINESS:

a. Road Surface Management Software (RSMS):

Mark Debowski and Mark Suennen reviewed the offer from the Southern New Hampshire Planning Commission (SNHPC) to perform an assessment of the town's paved roads. The total cost is estimated to be \$16,000-\$20,000. The town would be responsible for half of the total cost. The assessment could take place in the fall of 2023 at the earliest, and it would be complete by the spring of 2024. The RSMS software would be provided to the town free of charge. UNH T² would provide training for the software. SNHPC would work with the road agent to determine which pavement treatments are appropriate for the town. SNHPC recommends a reassessment of the roads after four or five years.

The committee asked the road agent for his opinion and interest in the offer from SNHPC. The road agent expressed interest in using the software to develop a paving plan that could be presented to taxpayers.

The committee agreed that Mark Suennen should inform SNHPC that we are tentatively interested so we can be entered into their planning calendar. If pursued, the funding for this project would come from the road budget.

David Litwinovich agreed to present the recommendation of using the RSMS to the select board.

Item 4: NEW BUSINESS:

a. 2023 Road Work Plans

The road agent reviewed his plans to perform grading and drainage work on Christie Road to address a drainage problem. He also stated his intention to provide top coat paving for roads that have been paved with only base pavement so far.

b. Paving Contract

The paving agreement with Continental extends through 2023. An RFP for paving should be released in the fall. Planning for it can begin in August. The road committee members expressed interest in participating in the formation of the RFP.

Item 5: NEXT MEETING DATE: The next meeting is yet to be scheduled.

ADJOURNMENT: Mark Debowski moved to adjourn the meeting at 6:10 PM. Seconded. Approved.

Prepared by Mark Debowski

**Next Scheduled Meeting: TBD
Town Hall Conference Room
7 Meetinghouse Hill Road- New Boston, NH 03070
Phone: (603) 487-2500-www.newbostonnh.gov**