

NB Recreation Commission Meeting  
Monday, October 18, 2023  
6:00pm in the Recreation Department Office

**Staff in attendance:**

Mike Sindoni and Sheri Moloney

**Commissioners in attendance:**

Chris Hall, Katie Hawkes, Helen Fanning, Dan O'Brien, Lynn Wawrzyniak,

**Commissioners absent:** none

**Select Board Member/Commissioner Ex Officio:** none

**Visitors:**

Ryan Tewksbury, Rob Riccardi, Micaela Olivier, Ray Boucher

A. Call to Order, approve meeting minutes for September 25, 2023; approved unanimously.

B. Appointments:

Baseball Board Members: Ryan Tewksbury (President), Rob Riccardi (Vice President), Micaela Olivier (Player Agent), Ray Boucher (Coaching Coordinator)

- Board positions and responsibilities
  - President – Oversees all teams, players, and parents. Coordinates and delegates responsibilities while
  - Vice President – liaison to the Kearsage League
  - Coaching Coordinator – teach parents how to coach and conduct drills, run coaching clinics
  - Player Agent – monitors numbers and projecting needs, also keeping secretarial records. Liaison to the parents. Manages registrations.
  - Financial/Fundraiser – in charge of monies and fundraising activities
  - Concessions Coordinator – in charge of the concessions stand
- Scoreboard
  - Installation costs were originally about \$3200.00. Almost all of the funds required were donated by families.
- 2023 season was very successful for players and coaches of all levels.
- Parents are excited and want to donate and/or participate
- Old Coach Fields
  - Field 1 by concessions stand – minors
  - Field 2 by the road - majors
- Improvements made during recent fall clean-up
  - Pitching mound on the F1 field was rebuilt
  - T-ball field was cut back to be able to have 60' base lines to accommodate extra practice space for baseball.
  - F1 and F2 infields were both cut back
  - Over \$4000.00 of material and man hours were donated by Jake Neville

- Scoreboard update
  - footings were done about 3-weeks ago.
  - Trench for electrical has been dug.
  - Conduit is waiting to be installed for the electrician.
  - Waiting on the steel company
  - Project should be completed prior to the snow
- Concessions –
  - Outside needs paint and the floor needs to be fixed.
  - Food items need to be made more secure from animals.
  - Initial plan is to start small.
  - All items will be prepackaged.
  - Some items will be donated, initially.
  - Trash is a concern, may need a board person to oversee.
- Questions
  - Sponsor signs prohibit viewing of the game by parents and players. Could they possibly be moved to the fence between the major's field and the T-ball field. Could there possibly be a sponsor/donator recognition wall over by the minor's field?
- Ideas
  - Painting inside the dugouts with a baseball themed mural
  - Fix up the shed
  - shorten registration time. Begin advertising in December with registrations during January.
- Issue
  - Lack of cellphone service is a safety concern in case of an emergency. Had previously had a phone line in the shed, can look into reinstating this. Can also look into a cellphone booster.
  - Fields are not ADA accessible, would like to see some sort of hard-park around the perimeter of the fields. There is a volunteer who is willing to take on this project. Need to investigate to see if a permit is required.
  - Relocating the porta-potties so that players are not running across the parking lot. Would also be good to have an ADA accessible porta-potty. Would also like one closer to F2.
- Requests
  - Additional gym time in March. Have separate days for each level. Players are evaluated prior to the season so that they are placed at a safe and engaging level for all players.
  - Need to have a rotation of parents be responsible for manning the concession stand, rake the field, and take the trash.
- Commissioners requested that the baseball board submit a list of repairs and long/short-term jobs so that it can be a part of the recreation department's facilities maintenance list. It needs to follow the established process as it is town property and is covered by the town's insurance.
- Commissioners requested an update from the board about the results of their meetings
- Looking at being comparable to Goffstown: let 4-year olds play T-ball, increase registration fees to accommodate better uniforms

### C. Old Business

- Brick Contractor for fall installation. A total of two quotes were submitted.

- Mikola Outdoor Services \$9,743.00 (with tree removal)
  - Willing to work with us on a good design
  - Works with the NB highway department
  - Available to do in early spring after the snow is gone
  - Deposit of one-third to start, rest due upon completion
- Earth's Echo \$11,850.00
- Website is still open and accepting orders until we submit the order.
- Mini-Splits for White Buildings
  - Both have been ordered. Bit of a delay on the shipment
  - Once they have been installed the electrician will come in to hook them up.
  - Sheri will ask about removing current air conditioners
- Pathways to Play pilot project
  - Focus will be on the town-hall playground
  - Mike and Sheri went to Windham to tour Griffen Park which is all ADA accessible.
    - Poured rubber pathways
    - Fun equipment: tactile parts, musical parts
  - Working with the PTA about a bike rodeo
  - Union Leader called Mike requesting information
  - They will work with us through December 31 (their funding ends), but will not disappear completely
- Town Administrator hiring update
  - Have had second interview with potential candidate
  - Select board will have final approval

#### D. Financial

- QuickBooks Report as of 9/30/23
  - Accounts Receivable – Total amount owed is \$5,179 with basketball being the most due. Notices to families went out this afternoon.
  - Profit and Loss shows - currently up from last year about \$21,000
  - We are currently balanced with the town. Issue was that the final audited reports (2022) were not shared with Sheri. Issue has been resolved.
- Review of 2024 Operating Budget
  - Finance Committee meeting on 11/9/23 @ 6:30pm @ town hall
  - Will be very similar to the 2023 proposed budget
  - Mike will email to the Commissioners ASAP
- Donation account
  - Gazebo Roof \$12,500
  - Total is just under \$25,000.00
  - Other areas of donation are ice rink, and softball/baseball

#### E. Programming/Events

- Playgroup Open House (Sept. 25)
  - Initially no one signed up online
  - 9 families showed up, 4 have signed up – some with multiple kids
  - Website has been updated
  - Flat fee of \$20 per family

- May have potential to add a second day
- After School Program update
  - Sarah Cotugno ended last week
  - Anthony and Aurora are in charge daily through June.
  - Anthony shadowed Sarah over the past 6 weeks.
  - Mike has visited the program to see how things are going.
  - Will need to advertise in the spring for a new director.
- Halloween Activities
  - Scarecrow Alley is underway. Voting is ongoing.
  - Trick-or-Treat – **Lynn** will be available to assist
  - 8 Trunk-or-Treaters signed up
  - Candy donations are coming in
  - Pumpkins in gazebo by Karina Allayne

#### F. Facility/Grounds

- Ice Rink
  - Assembly Plans
    - Place boards before ground freezes (week before Thanksgiving)
    - Not opting for Nbfd to fill the rink
    - Will pull out of the cistern and replace the water in the cistern
      - Can't schedule, have to wait for the 'ideal night'
      - Pool water deliver to replace the cistern water (~\$700)
  - Ice Crew for set up and ongoing maintenance
    - 2 per night
  - New liner has been delivered
  - \$700 (\$10 less than last year)

#### G. Other Business

- Mike out October 23 for jury duty
- Sheri out October 20 & 23

#### H. Non-Public Session per RSA 91-A: 3, 11, (a) (b) (c)

#### I. Next Meeting – November 15 at 6:00 pm @ Old Engine House

Respectfully submitted, Lynn Wawrzyniak