

# Approved

## Town of New Boston Road Committee Meeting January 18, 2023

<b><u>PRESENT:</u></b>	Mark Debowski	Road Committee Chairman
	George St. John	Road Committee
	Mark Suennen	Road Committee
	Jennifer Allocca	Finance Director

### Guests In Attendance:

Adam Hlasny from Southern New Hampshire Planning Commission (SNHPC)  
Chris Dowd from UNH/Technology Transfer (T<sup>2</sup>) Station – Virtual attendance

**Item 1: CALL TO ORDER:** A regular meeting of the Road Committee was called to order by Mark Debowski at 5:30 PM with the Pledge of Allegiance.

**Item 2: APPROVAL OF MEETING MINUTES:** The Committee reviewed the minutes of November 30, 2022. Mark Suennen moved to approve the minutes of November 30, 2022, as presented. George St. John seconded the motion. All were in favor.

### **Item 3: OLD BUSINESS:**

**a. Road Surface Management Software (RSMS):** Adam and Chris presented the RSMS software program that could be used to compile detailed data about paved town roads and make recommendations. This program will be beneficial to help plan road maintenance needs and budgeting for these. The benefits include saving money by doing preventative maintenance and developing a plan for spending on roads.

- SNHPC does the road assessment
- 59 NH towns are currently using the software
- 2170 miles of local roads have been assessed since 2017
- The process takes 6-8 months and could begin in September 2023 if the town was able to tell SNHPC by the end of February
- SNHPC would work with the road agent to recommend road treatments for use in the software
- The cost for the assessment is about \$16,000 – half would be paid by the town and half by SNHPC; there is no cost for the software
- After the assessment is done and the software is set up it is handed over to the town. Staff and/or a committee member would attend free training on how to use the software
- A re-evaluation is done after 4-5 years
- Unpaved roads may be added in the future but cannot be assessed with the software yet

George will talk to the Road Agent to see if he is interested. If so, the Committee will approach the Select Board for approval.

**Item 4: NEW BUSINESS:**

- a. **Quarterly Report for the Select Board:** The Committee will send a quarterly report to the Select Board as they requested. The RSMS proposal will be included in the report once a discussion with the road agent has occurred.

**Item 5: NEXT MEETING DATE:** The next meeting will be scheduled after George talks to the Road Agent and the Select Board are informed of the proposal.

**ADJOURNMENT:** Mark Suennen moved to adjourn the meeting at 6:15 PM. Seconded. Approved.

*Prepared by Maralyn Segien*

**Next Scheduled Meeting: TBD  
Town Hall Conference Room  
7 Meetinghouse Hill Road- New Boston, NH 03070  
Phone: (603) 487-2500-[www.newbostonnh.gov](http://www.newbostonnh.gov)**