In attendance at New Boston Town Hall: Matthew Beaulieu, Jennifer Allocca, and Frederick Hayes, Jr., Citizens-at-Large Members; Donna Mombourquette, ex-officio Select Board; and Ken Lombard, Finance Committee.

Not present: Planning Board representative

Staff present: Shannon Silver – Community Development Director and Sonya Fournier-Mitchell – Community Development Assistant

The meeting was called to order at 6:00pm.

1. **Approval of October 18, 2023, CIP meeting minutes with or without changes.**

**Matthew Beaulieu moved to approve the October 18, 2023, minutes, as amended. Seconded by Jennifer Allocca.**

**Voting: 5-0-0** **motion carried unanimously.**

1. **Work on Table II, finalize schedule and put plan together.**

The Committee discussed the Town Bridge Repair/Replacement CRF schedule. Donna Mombourquette noted that there may be some incidental costs associated with the two bridges that were not included in the original warrant article. It was noted that this would need to be included as a separate warrant article.

**Jennifer Allocca moved to approve leaving $40,000 for the Town Bridge Repair/Replacement CRF. Seconded by Matthew Beaulieu.**

**Voting: 5-0-0** **motion carried unanimously.**

The Committee discussed the Fire Department Vehicles Annual CRF schedule. There was discussion regarding why this needs to be increased.

**Matthew Beaulieu moved to approve bumping up the Fire Department Vehicles Annual CRF** **to $200,000/year. Seconded by Donna Mombourquette.**

**Voting: 5-0-0** **motion carried unanimously.**

The Committee discussed the Highway Truck Annual CRF schedule. There was discussion regarding why this needs to be increased.

**Jennifer Allocca moved to approve increasing the Highway Truck Annual CRF** **for 2024 and 2025 to $175,000, and to $200,000/year for 2026, 2027, 2028, and 2029. Seconded by Ken Lomard.**

**Voting: 5-0-0** **motion carried unanimously.**

The Committee discussed the Highway Heavy Equipment CRF schedule. There was discussion regarding why this needs to be increased.

**Ken Lomard moved to approve increasing the Highway Heavy Equipment** **CRF** **to $65,000/year. Seconded by Jennifer Allocca.**

**Voting: 5-0-0** **motion carried unanimously.**

The Committee discussed the Road Improvements CRF schedule. There was discussion regarding why this needs to be increased.

**Jennifer Allocca moved to approve increasing the Road Improvements** **CRF** **to $100,000/year. Seconded by Ken Lomard.**

**Voting: 5-0-0** **motion carried unanimously.**

The Committee discussed the Town Property Revaluation CRF schedule. Chair Hayes noted that it was recommended by NH DRA that this CRF be removed from the CIP schedule, as it is not an asset and does not belong on the schedule.

**Chair Hayes moved to remove the Town Property Revaluation from the CIP schedule, as it is not an asset and does not belong on the schedule. Seconded by Jennifer Allocca.**

**Voting: 5-0-0** **motion carried unanimously.**

The Committee discussed the Transfer Station Vessel Composting Station CRF schedule.

**Jennifer Allocca moved to leave the Transfer Station Vessel Composting Station CRF schedule as is. Seconded by Matthew Beaulieu.**

**Voting: 5-0-0** **motion carried unanimously.**

The Committee discussed the Transfer Station Trailer CRF schedule.

**Matthew Beaulieu moved to leave the Transfer Station Trailer CRF schedule as is. Seconded by Jennifer Allocca.**

**Voting: 5-0-0** **motion carried unanimously.**

The Committee discussed the Emergency System Maintenance CRF schedule.

**Matthew Beaulieu moved to maintain the $20,000/year for the Emergency System Maintenance** **CRF schedule. Seconded by Donna Mombourquette.**

**Voting: 5-0-0** **motion carried unanimously.**

The Committee discussed the Library Expansion CRF schedule.

*Jennifer Allocca recused herself from the vote on this item.*

**Matthew Beaulieu moved to include the Library Expansion CRF schedule at $75,000 for the first two years. Seconded by Ken Lombard.**

**Voting: 4-0-1** **motion carried.**

The Committee discussed the Library HVAC System CRF schedule.

*Jennifer Allocca recused herself from the vote on this item.*

**Ken Lombard moved to start the Library HVAC System** **CRF schedule at $75,000 in 2029. Seconded by Matthew Beaulieu.**

**Voting: 5-0-0** **motion carried unanimously.**

The Committee discussed the Construction of the Tunnel/Rail Trail/Parker Roadschedule.

**Chair Hayes moved to leave the Construction of the Tunnel/Rail Trail/Parker Road CRF project description on as a placeholder but to not yet assign any funding to it. Seconded by Donna Mombourquette.**

**Voting: 5-0-0** **motion carried unanimously.**

The Committee discussed the School Bond Addition schedule.

**Chair Hayes moved to leave the School Bond Addition project on as presented. Seconded by Donna Mombourquette.**

**Voting: 5-0-0** **motion carried unanimously.**

The Committee discussed the Fire Station project. There was discussion regarding placing anything for the soft costs on the schedule. It was noted that there is no place for it on the schedule and it was not requested.

**Matthew Beaulieu moved to remove the Fire Department item from the description list. Seconded by Jennifer Allocca.**

**Voting: 5-0-0** **motion carried unanimously.**

1. **CIP Plan will go to Planning Board meeting on November 14, 2023 - CIP scheduled for Finance on November 16, 2023.**
2. **Any questions, comments, discussion.**

**Jennifer Allocca moved to adjourn at 6:31pm. Seconded by Matthew Beaulieu.**

**Voting: 5-0-0** **motion carried unanimously.**

Respectfully submitted, **Minutes approved:**

Kristan Patenaude November 6, 2023